

	<b>DR SPORTS</b>	Document No.	QP 01
	<b>CERTIFICATE DEPARTMENT</b>	Revision No.	1.0
	<b>LIFEGUARD REGISTRATION &amp; CERTIFICATION PROCESS</b>	Date	20 <sup>th</sup> December 2016

## LIFEGUARD REGISTRATION & CERTIFICATION PROCESS

### STEP 1

- READ AND UNDERSTAND THE PROCESS AND CRITERIA
- FILL OUT APPLICATIONS
- SUBMIT PROOF OF LIFEGUARD TRAINING
- SUBMIT PROOF OF DCAS APPROVED FIRST AID TRAINING
- SUBMIT 2 PHOTOGRAPHS
- SUBMIT HEALTH CARD OR PROOF OF FITNESS
- FEE PAYMENT
- GET SCHEDULE CONFIRMATION AND EXAMINATION CRITERIA
- CONFIRM INFORMATION ABOUT CLOTHING AND RULES FOR USE OF POOL

### STEP 2

- ATTEND EXAMINATION AS SCHEDULED.
- REPORT 30 MINUTES BEFORE CARRY ID PROOF.
- CARRY AN EXTRA PAIR OF CLOTHES FOR THE PRACTICAL EXAMS.
- ENSURE THAT NO FOOD IS CONSUMED ATLEAST 1 HR PRIOR TO WATER TEST
- WRITTEN EXAMINATION MAY BE CONDUCTED PRIOR OR AFTER THE PRACTICAL EXAMS.
- PRACTICAL EXAM DURATION 4 HRS
- WRITTEN EXAM 2 HRS
- LUNCH/PRAYER BREAK FOR 1 HOUR
- CRITERIA FOR PASSING THE EXAMINATION WILL BE INFORMED UPON ADMISSION AND ALSO PRIOR TO CONDUCTING OF EXAMINATION.

### STEP 3

- CONFIRMATION WILL BE RECEIVED BY TRAINERS
- TRAINER CARD WILL BE ISSUED WITHIN 10 WORKING DAYS OF THE DECLARATION OF RESULTS
- READ AND SIGN THE CODE OF ETHICS AND SUBSTANCE ABUSE POLICY OF PHSD-DUBAI MUNICIPALITY PRIOR TO RECEIVING